

## **SAMPLE STATUTORY HOLIDAYS POLICY**

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### **PURPOSE**

To define statutory holidays and how they apply to employees of the First Nations Health Organization.

### **POLICY**

The First Nations Health Organization employee shall be entitled to paid leave for all statutory and First Nations recognized holidays.

### **POLICY APPLICATION**

1. The following shall be recognized as designated paid holidays for an employee:
  - Christmas Day
  - Boxing Day
  - New Year's Day
  - Good Friday
  - Easter Monday
  - Victoria Day
  - National Aboriginal Day
  - Canada Day
  - Civic Holiday
  - Labour Day
  - Thanksgiving Day
  - Remembrance Day
  - Other Chief and Council Approved Day
2. Should one of the mentioned days fall on either a Saturday or Sunday, the following Monday will be observed as the holiday.
3. Should a calendar holiday fall within a period of vacation leave, the holiday shall not count as a day of annual leave.